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## Corrective Action



### Expenses on Contract Not Started

DOTPC\_W13\_EXP\_CNTRCT\_NOT\_STRTD

#### Introduction

##### Description and Purpose

Use this query to quickly identify Project expenses incurred prior to contract start date. Report output includes coding information. Since this is a **watchdog** query, the desired result when running in HTML is: "No matching values were found".

#### Corrective Action

Results indicate that the particular project and activity have not been added to a Customer Contract used for seeking federal-aid reimbursement. As a result, we are not recovering the reimbursable costs from the federal government for the labor charged to this particular project. The Federal Billing Unit needs to be involved in order to determine the proper corrective action. The steps necessary to correct this are:

1. Notify the Federal Billing Unit of any results that show on this query.
2. Take whatever corrective action requested by the Federal Billing Unit, which may include but not be limited to: taking no action, inactivating Combo Codes, changing the Combo Code being charged, preparing Spreadsheet Journals, etc. depending on the circumstances of the federal funding for the project.